

FIRE PROCEDURES

On discovery of a fire

On discovery of a fire, it is the duty of every person to sound the nearest fire alarm immediately. Tackle the fire with a fire extinguisher, but only if it is safe to do so, otherwise leave the building immediately by the nearest available exit. (Use a black CO2 labelled extinguisher for an electrical fire, use a cream FOAM labelled extinguisher for all other types of fire).

Fire Alarm Points – Break Glass can be found in the following areas of the facility –

Ski Store, at both exits. Bottom of both stairwells. Café/Bar at the exit. Hallway outside the office.

Fire Extinguishers are located in the following areas of the facility –

Office, Bar/Café, Ski Store, Basement workshop, Instructors Store Room, Ski Workshop, Bar Cellar, Hallway.

Proceed to the fire assembly point. The fire assembly point is the Ski Club car park.

If you are on the Freestyle Slope or situated at the rear of the building, exit to the car park at the rear of the Freestyle Slope, House for an Art Lover car park. * Gate has a combination Lock – code 0000 to unlock and exit. During opening times this will be unlocked.

On hearing the fire alarm

Leave the building immediately by the nearest available exit and proceed to the fire assembly point. The fire assembly point is the car park. Do not delay departure by collecting coats or other personal belongings. Slope users should evacuate directly from the slopes to the car park while in their equipment. Instructors to safely guide classes from the slope calmly.

Fire Exits can be found to the front of the building, bottom of the main staircase.

There are two exits available from the ski store, equipment room. Double Glass doors and fire escape at rear of the store room, clearly marked.

There is one emergency fire exit available from the Bar/Café. Double fire doors looking on to the slopes.

If a door will not open for you either press the panic bar or handle on the door itself.

Do not use the lift. Do not attempt to re-enter the building.

The fire alarm is directly linked to an Alarm Company who notify the Fire Brigade.

We should also follow up with a 999 call.

Fire Drills

Fire drills will be held on the first Week of Jan, Apr, Jul and Oct of each year.
This will be a full evacuation of the building, parents will be notified of such a drill.

Fire Representatives

Office / Clubhouse – Duty Manager & or Julie Vinter
Bar Manager – Hugh Barclay
Head of Department – Slope

Fire representatives will ensure that everyone in their respective areas has left the building.
When you reach the assembly point give your name to your fire representative and report the name of anyone you believe is missing.

Fire Representatives will access the following documents ONLY if safe to do so before exiting the building – Sign in Book, Portable tablet, and card box.

Fire representatives will establish a role call, indicating all persons accounted for, or those missing, and where they were last seen.